

**PROCEEDING FOR VOLUNTARY ADMINISTRATION
UNDER ARTICLE 13 SCPA
DESIGNATION OF CLERK FOR SERVICE OF PROCESS**

**STATE OF
COUNTY OF**

I, THE UNDERSIGNED, BEING DULY SWORN, SAY:

I do hereby designate the Clerk of the Surrogate's Court of New York County, and his/her successor in office, as a person on whom service of any process issuing from such Surrogate's Court may be made, in like manner and with like effect as if it were served personally upon me, whenever I cannot be found and served within the State of New York after due diligence used.

If I shall change my address so stated, I shall promptly notify the Court of my new address.

My permanent address (domicile) is:

(Street Address)

(City / Town / Village)

(State)

(Zip Code)

(Signature of Affiant)

On _____, 20____ before me personally came _____
to me known to be the person described in and who executed the foregoing instrument. Such
person duly swore to such instrument before me and duly acknowledged that he/she executed the
same.

Notary Public